



Business Advisory Board Initial Meeting
Lake Worth Beach City Hall | Conference Room
September 21, 2023 at 6:00 PM

AGENDA

1. **WELCOME**

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

- a. Led by Carmen Davis, City Manager/Liaison

4. **ELECTION OF OFFICERS**

- a. Select Board Members (*Decide on leadership roles such as a chairperson, vice-chair, etc.*)

5. **NEW BUSINESS**

- a. Define the Purpose & Scope (*Identify the purpose and objectives of the Business Advisory Board*)
- b. Set Meeting Schedule (*Determine a regular meeting schedule for the Business Advisory Board*) Ensure that meetings are well-documented and open to the public, as appropriate
- c. Develop an Agenda (*Create agendas for board meetings that include topics, discussion points, and any action items related to the Business Advisory Board*)

6. **ADJOURNMENT**